



Hawai'i State Center for Nursing Advisory Board Meeting Minutes

Tuesday, November 14th, 2023

Time: 5:30 -7:00 P.M.

Hawai'i State Center for Nursing Conference Room – C105 H
Biomedical Sciences Building - 1960 East-West Rd, Honolulu, HI 96822

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ATTENDANCE:

Name	Present	Name	Present	Name	Present
Anne Scharnhorst, Chair	Yes	Renee Shove, Interim Member	Yes	Laura Reichhardt, Director HSCN	No
Rhoberta Haley, Vice Chair	Yes	Eva Williams, Interim Member	No	Katherine Finn Davis, Assoc. Director EBP	Yes
Linda Beechinor, Member	Yes	Jeannette Ayers-Kawakami, Interim Member	Yes	Carrie Oliveira, Researcher, HSCN	Yes
Gloria Fernandez, Member	Yes	Voting Members Present:		Liane Muraoka Hussey, Pgm Lead., HSCN	No
Rose Hata, Member	Yes		8	Brianne Kuwabara, Pgm Coord., HSCN	Yes
Arthur Sampaga Jr., Member	Yes	Clementina Ceria-Ulep, Ex Officio	Yes	Amy Ono, Admin & Fiscal Supp., HSCN	No
		Jodi Chee, Executive Assistant to Dean Ceria-Ulep	Yes		
Present total:					13

TOPIC	DISCUSSION	ACTION
Welcome: Call to Order Anne Scharnhorst Video Timestamp 1:35:00	Chair Anne Scharnhorst called the HSCN Advisory Board meeting to order at 5:34 P.M. The Chair provided a statement on public testimony and welcomed members and attendees to the meeting. Roll Call: A round-table roll call was taken for Advisory Board members and staff members present. A quorum was present for the meeting. No members of the general public were in attendance. Welcome and introductions concluded at 5:36 P.M.	None

TOPIC	DISCUSSION	ACTION
<p>Public Comment</p> <p>Video Timestamp 0:03:35</p>	<p>Board Chair Scharnhorst called for public testimony and read the Center’s public testimony statement.</p> <p>Public Testimony: “Any interested person may submit testimony in writing to the Board on any agenda item by regular mail, email, or fax. An individual or representative wishing to testify in person should register prior to the start of the meeting. Testimony must be related to an item that is on the agenda, and such a person shall be required to identify the agenda item to be addressed by the testimony. Submit testimony by one of the following methods: Email to HSCFN@Hawai’i.edu, FAX to (808) 956-0547, mail to Hawai’i State Center for Nursing Advisory Board 2528 McCarthy Mall Webster Hall 402 Honolulu, Hawai’i 96822. Each individual is allotted five minutes, or an amount of time otherwise designated by the Chairperson, to provide testimony to the Board.”</p> <p>No members of the public were present to provide oral testimony. The Board did not receive written testimony for any agenda item before the meeting.</p> <p>Agenda: The Chair reviewed the planned agenda for the meeting.</p> <p>The comment period concluded at 5:39 PM.</p>	<p>None</p>
<p>Workforce Supply</p> <p>Carrie Oliveira</p> <p>Video Timestamp 0:04:44</p>	<p>Workforce Supply Update</p> <p>Carrie Oliveira provided an update on the workforce research survey. The update included information on the recent publication of workforce supply data.</p> <p>Data Tables</p> <ul style="list-style-type: none"> • HSCN released the 2023 Hawai’i Nursing Workforce Supply Statewide Data Tables by License Type and the 2023 Hawai’i Nursing Workforce Supply Survey Method as part of the Workforce Supply reporting in September 2023. • The data table files are available in both PDF and Excel formats • Includes almost all the survey variables, except for the secondary employment characteristics, broken down by license. • Crosstabulation will appear in the Statewide report, which will be released by the end of the year. • The full report will also include breakdowns by county. • HSCN will create and publish infographics to accompany the full report, including major characteristics by license for APRN, RN, and LP. • The 2023 survey response rate was higher than it has historically been at nearly 16,00 	<p>None</p>

TOPIC	DISCUSSION	ACTION
	<p>responses.</p> <ul style="list-style-type: none"> HSCN will work to improve response rates for nurses working outside hospital settings, which may include face-to-face presentations. <p>The workforce supply update session concluded at 5:44 P.M.</p>	
<p>Event Debriefs</p> <p>Carrie Oliveira Katherine Finn Davis</p> <p>Video Timestamp 0:09:05</p>	<p>Carrie Oliveira and Katherine Finn Davis provided an update on recent Center events. A summary of the discussion is included herein.</p> <p>SimHuddle 2023</p> <ul style="list-style-type: none"> The SimHuddle conference was held on October 17 - 20, 2023, at the Alohilani Resort Waikiki Beach. The conference was developed to provide support for the HSCN Simulation collaborative. The State of Hawai'i Department of Labor and Industrial Relations Workforce Development Council provided some funding for the event. HSCN partnered with the California Simulation Alliance and the Victorian Simulation Alliance, agencies already planning an event in Hawai'i to maximize the impact and become an international conference. Speakers included Adam Cheng with the Department of Pediatrics and Emergency Medicine at the University of Calgary and Michelle Aebersold, Clinical Professor at the University of Michigan School of Nursing, among others. Feedback was positive, with most attendees enjoying the event and content. HSCN will undertake a debrief session with the Simulation collaborative members. Funding assistance was also provided by the HSCN HNRP program for members to attend. <p>EBP – Johns Hopkins</p> <ul style="list-style-type: none"> The full-day workshop, “<i>A Deep Dive into Johns Hopkins EBP Tools</i>,” was held on November 3rd, 2023, at the Hyatt Regency Waikiki. The Center has adopted the Johns Hopkins EBP tools for use across the state. Many of the partners across the state have adopted the tools and requested additional education on the use of the tools. Registration for the event filled up quickly, with 79 attendees representing eight different organizations from 3 Hawai'i counties. HSCN was also able to provide some travel assistance for neighbor island attendees Feedback was positive overall, with individuals enjoying the hands-on activities. Some attendees felt the content was too much for one day. A Board member asked for clarification on the barriers to smaller organizations' event participation. Katherine indicated that nurses from smaller organizations often have more difficulty getting time off to attend events. Additionally, smaller organizations are more difficult to reach with event invitations. EBP is sometimes not prioritized due to constraints in smaller 	<p>None</p>

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	<p>institutions.</p> <p>The events debrief session concluded at 5:53 P.M.</p>	
<p>Nurse Residency / Transition-to-Practice Updates</p> <p>Brianne Kuwabara</p> <p>Video Timestamp 0:22:56</p>	<p>Brianne Kuwabara updated the board on the recent activity and status of the Center’s Hawai‘i Nurse Residency Program (HNRP) and Transition-to-Practice supports. A summary of the discussion is included herein.</p> <p>Nurse Residency / Transition-to-Practice Updates</p> <p>Grants Update</p> <ul style="list-style-type: none"> • The Opioid Training Grant <ul style="list-style-type: none"> ○ The Opioid Training Grant, provided by the State of Hawai‘i, Department of Health, Alcohol and Drug Abuse Division (Ka ‘Oihana Olakino), has been extended through September 2024 ○ HNRP saw a 75% increase in hospitals with residency programs for new graduate nurses, equaling a 350% increase in rural counties. ○ In 2023, total new grad enrollments in rural counties increased to 30%, a 10% increase from 2022 and an overall increase of 39% from prior years. • The Good Jobs Grant <ul style="list-style-type: none"> ○ The Good Jobs Grant, provided by the University of Hawai‘i Community Colleges, in partnership with Maui College, will provide direct reimbursement for the specialty training curriculum. ○ Grant is for Jan 2023-September 2024 and will allow retroactive enrollment into the program. ○ HSCN will also assist the Healthcare Association of Hawai‘i (HAH) in collecting data for stipends eligible to partner for some courses through grants administered by HAH. ○ By the close of the grant in September of 2024, the HNRP aims to provide 845 employer-based transition-to-specialty courses to Hawai‘i nurses. ○ Participating partners will receive reimbursement for 100% of tuition and curriculum during the grant period. ○ Transition-to-Specialty Training Curriculum; <ul style="list-style-type: none"> ▪ The Center secured 48 industry-leading specialty training curriculum packages in 25 specialty care areas for the HNRP partners. ▪ HTTP curriculum addresses specialties identified in the Assessment of Specialty Nurse Needs for Hawai‘i, in greatest need for incumbent nurse development. (Hawai‘i State Center for Nursing, 2022). ▪ In October of 2023, the Center launched the Hawai‘i Collaborative, an internet marketplace to allow HNRP partners to purchase educational 	<p>None</p>

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	<p>curricula at a discount.</p> <ul style="list-style-type: none"> • Long-term Care and Post-acute RN Nurse Residency <ul style="list-style-type: none"> ○ The Center works with partners and HealthStream, LLC to create a customizable six and 12-month program that can be delivered asynchronously and 95% virtually to support facilities with smaller education department resources to train newly licensed RNs. ○ In 2023, the Center added two new partners to launch the pilot LTC NRP in 2023. ○ The HNRP began investigating the feasibility of an LTC NRP for newly licensed practical nurses in 2023. <p>Staff Introduction: Ajay Patel</p> <ul style="list-style-type: none"> • The Center recently hired a graduate assistant to help with the administrative grant duties. • Ajay Patel received a degree from the University of California, Santa Barbara, Bachelor of Science in Biology in the College of Letters and Science, and is a graduate of the GEPIN Program at the Nancy Atmospera-Walch School of Nursing. ajayp@Hawaii.edu <p>Transition-to-Practice Launch</p> <ul style="list-style-type: none"> • <i>The Center launched the Specialty Training Curriculum through the HealthStream Collaborative (Marketplace)</i> • Content sign-up/purchasing through <i>HealthStream Collaborative</i> for individuals using HealthStream Tools- Expected Launch October 20 will remain open for 30 days. • The <i>Collaborative</i> is an internet marketplace allowing HNRP partners to purchase resources covered by the GOOD JOBS grant and other educational resources at a discount. <p>2024 TTP Conference</p> <ul style="list-style-type: none"> • The Center is working with an HNRP subcommittee comprised of 4 partner members to assist in planning the Transition-to-Practice Conference for the spring of 2024. <p>The Nurse Residency and Transition-to-Practice Updates session concluded at 6:16 PM.</p>	
<p>Policy Update</p> <p>Laura Reichhardt</p> <p>Video Timestamp 0:35:20</p>	<p>Laura Reichhardt provided an update on recent policy activities. A summary of the discussion is included below.</p> <p>Nurse License Compact (NLC) Working Group Report Draft</p> <ul style="list-style-type: none"> • The Legislature requested the Center to convene a working group to identify and assess the Nurse Licensure Compact's potential impacts relating to; <ul style="list-style-type: none"> ○ The State's nursing workforce; ○ Fiscal obligations of the State, including any fees or other costs; ○ The potential for workforce migration into and out of the State, including job transfers, travel nursing, and telehealth nursing; ○ The regulation of out-of-state nurses, including recouping costs arising from investigations of consumer complaints or other disciplinary actions; 	<p>None</p>

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	<ul style="list-style-type: none"> ○ Disciplinary actions taken against a nurse with a multistate licensure privilege; ○ Health care workforce research and planning efforts; ○ Differences in licensure renewal and competency requirements between member states; ○ Jurisdiction and regulatory oversight of nurses in the State; and ○ Any other matters that the working group deems applicable to the evaluation of the State’s adoption of the Nurse Licensure Compact. <ul style="list-style-type: none"> • The Center created a webpage for the Nurse Licensure Compact (NLC) workgroup activities, which includes relevant laws, workgroup resources, meeting videos and minutes, informational briefs, and infographics. • HSCN has compiled a report, which is currently in the drafting stage and is expected to exceed 80 pages. • The investigation focuses on the appropriateness of joining the Nurse License Compact. • As part of the effort, the center conducted a survey in August 2023, Summary of Findings: Survey of Nurses – Should Hawai’i Join the Nurse Licensure Compact (August 2023), and prepared an information brief entitled “Information and Recommendations Related to Hawai’i’s Consideration of the Nurse Licensure Compact REVISED (2/1/2023)” to provide information about the purpose and function of the Nurse Licensure Compact. • Laura Reichhardt requested all members of the Board to read the Draft report to help members better understand the issue and assist with identifying editing issues. <p>Administrative Rules Draft for Temporary Permits</p> <ul style="list-style-type: none"> • The Center is paying for an attorney by training to assist the Hawai’i Board of Nursing in drafting the administrative rules. • The administrative rules, based on SB 63, the update aims to improve the language related to implementation. The effort aims to focus on the licensure by endorsement requirement and the use of the National Practitioner Data Bank (NPDB). This national clearinghouse databank includes information on disciplinary actions. • As part of the effort, they are currently working on forms to improve the process, including all the necessary information for processing. • HSCN should not have a financial impact on license fees related to temporary permits. <p>Staff Introduction: Sacha Gaye Thomson</p> <ul style="list-style-type: none"> • The Center recently hired Sacha Gaye Thomson as Institutional/Policy Analyst. • She is working to support the Department of Commerce and Consumer Affairs (Ka ‘Oihana Pili Kālepa) (DCCA) Board of Nursing with the Administrative Rules Draft for Temporary Permits. <p>Healthcare Provider Barriers to Practice Law Report Review</p> <ul style="list-style-type: none"> • In 2021 and 2022, the Hawai’i State House of Representatives introduced resolutions with the purpose of these measures included convening a working group to determine the gaps in access to 	

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	<p>health care and the scope of care of advanced practice registered nurses as well as to conduct an analysis regarding the scopes of practice for advanced practice registered nurses and physician assistants.</p> <ul style="list-style-type: none"> • The task group is comprised of interprofessional healthcare providers, will review healthcare-related Hawai'i Revised Statutes (HRS) as compared to each profession's own scope of practice as established in state law (i.e., practice acts) to assess and recommend if HRS amendments are needed in order to improve access to care. • Additionally, this group will develop a communication plan about the scopes of practice for each profession and how removing certain barriers may improve access to healthcare statewide. • The Center published the findings of the Task group in a report entitled “ Healthcare Provider Barriers to Practice Law Report” in September of 2023. • The report has been provided to the Legislature. • Due to recent challenges presented by the fires in Maui, further action on the topic by the Legislature may be delayed. <p>The policy update session concluded at 6:51 PM.</p>	

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<p>Advisory Board Priorities</p> <p>Laura Reichhardt</p> <p>Video Timestamp 1:14.48</p>	<p>Anne Scharnhorst asked if attendees had any questions before adjournment.</p> <p>2023 Annual Planning Priorities Draft Review The Advisory Board reviewed the 2023 Annual Planning Priorities Draft, created as part of the 2023 Advisory Board Annual Strategic Planning session held on August 12th, 2023.</p> <p>Themes Discussed in the Draft;</p> <ul style="list-style-type: none"> • Community-based Clinical Opportunities + Continuing Professional Development • Public Health Nursing • Recruitment & Retention: Compensation & Flexibility • Increase Faculty • Workforce Diversity • Educational Capacity • Public Education on the Wellness of the Nursing Workforce • Leadership and Mentorship Training • NCLEX (National) <p>Priorities Identified in the Strategic Planning Session; Continuing Priorities from Existing Plans and Work</p> <ul style="list-style-type: none"> • Compensation, flexibility, and wellness • Increasing educational capacity, including clinical placements • Leadership and mentorship training • Workforce diversity <p>Emerging Priorities to Consider/Investigate</p> <ul style="list-style-type: none"> • Increase faculty • Identify and address NCLEX barriers <p>Additional opportunities to keep in mind</p> <ul style="list-style-type: none"> • Public Health Nursing Certificate • <p>For full details on the draft plan, refer to the meeting agenda.</p> <p>Current Priority Activities Wellness</p> <ul style="list-style-type: none"> • The Center is working to address wellness through a statewide approach to address wellness as a factor in recruitment and retention. • The Center began investigating the issue of wellness in Hawai'i's nurses in 2021. 	

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	<ul style="list-style-type: none"> • The Center convened a workgroup to assist in the identification of areas of major concern and created an annotated bibliography • The workgroup reviewed the Nurse Staffing Thinktank solutions and adopted some of the identified solutions. • The workgroup is continuing to work on finalizing priority activities and the preparation of a report. <p>NCLEX</p> <ul style="list-style-type: none"> • Neighbor Island schools and students still report that O’ahu’s only testing availability is a barrier to becoming a nurse. • The issue is that NCSBN requires a certain amount of data security to allow the NCLEX to be taken. Therefore, only the PearsonVue site at Ala Moana is eligible. • Although neighbor islands have PearsonVue satellite sites - they do not have the data security required by NCSBN. PearsonVue also has not opened additional sites with high enough data security. • NCSBN is working to make remote proctoring available in mid-2025. • Other online proctoring options for certification exams have had challenges with implementation/uptake. • Unknown of satellite PearsonVue sites will be able to host remote proctoring NCLEX tests. <p>Next Steps</p> <p>Laura Reichhardt requested input from the Advisory Board on how the HSCN can address the priority areas.</p> <p>During the discussion, the board members identified the following;</p> <ul style="list-style-type: none"> • Increasing faculty continues to be a priority, including clinical training • Strengthening Simulation, such as expanding access to instructor certification. Linking simulation to course objectives. • Supporting the recruitment of nurse preceptors for student nurses, an area not covered by the existing Preceptor Tax Credit legislation. • Possibly become more involved in Federal policy that impacts the State. The Center typically focuses on state and local policy and may benefit from increasing investigations on federal policy. <p>The Advisory Board priorities session concluded at 7:12 PM.</p>	

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<p>Other Business</p> <p>Anne Scharnhorst</p> <p>Video Timestamp 1:19.57</p>	<p>Anne Scharnhorst reviewed the draft 2024 meeting schedule with members and requested approval of the meeting schedule.</p> <p>2024 Advisory Board Schedule Review and Approval</p> <p>Anne Scharnhorst moved that the 2024 Advisory Board Meeting Schedule be approved as amended. Linda Beechinor seconded the motion. The motion passed unanimously by roll call vote (Voting yes: all members present).</p> <p>Mission and Vision Update</p> <p>Anne Scharnhorst moved that the Advisory Board review the mission and vision revision completed by the HSCN board workgroup and approve the changes. Clementina Ceria-Ulep seconded the motion.</p> <p>Vision Statement:</p> <ul style="list-style-type: none"> • Current: A champion for nursing excellence and a trusted collaborative partner supporting a healthy work environment and developing a healthcare workforce that delivers quality healthcare in Hawai'i. • Proposed: To achieve and sustain nursing excellence, leading to the highest quality nursing care for the people of Hawai'i. <p>Mission Statement:</p> <ul style="list-style-type: none"> • Current: Through collaborative partnerships, the Center provides accurate nursing workforce data for planning, disseminates nursing knowledge to support excellence in practice and leadership development; promotes a diverse workforce and advocates for sound health policy to serve the changing health care needs of the people of Hawai'i. • Proposed Option 1: To engage in research of the nursing workforce, the promotion of best practices and dissemination of knowledge, the cultivation of a diverse and well-prepared workforce, the support of healthy work environments, lifelong learning, and strategic planning for sound nursing workforce policy. • Proposed Option 2: To engage in nursing workforce research, promote best practices and disseminate knowledge, cultivate a diverse and well-prepared workforce, support healthy work environments, champion lifelong learning, and strategically plan for sound nursing workforce policy. <p>Anne Scharnhorst moved that the Advisory Board approve the changes as amended for adopting option 2 mission statement as amended. Rose Hata seconded the motion. The motion passed unanimously by roll call vote (Voting yes: all members present).</p> <p>The other business session concluded at 7:18 PM.</p>	

TOPIC	DISCUSSION	ACTION
Adjournment Anne Scharnhorst Video Timestamp 1:25.35	Anne Scharnhorst asked if attendees had any questions before adjournment. No additional questions or comments were made. Chair Anne Scharnhorst adjourned the meeting at 7:20 PM.	

Next Meeting The next Board Meeting will be held on January 17th, 2024. Location: HSCN Conference Room with a teleconference attendance option where permitted by Sunshine Laws.

The [June 28, 2023, HSCN Advisory Board meeting recording](#) may be viewed on the HSCN Youtube channel or through the HSCN Advisory Board webpage.

Please contact Brianne Atwood Kuwabara at 808-956-0545 or batwood@Hawaii.edu for questions and additional information.