



Hawai'i State Center for Nursing
 Advisory Board Meeting Minutes
 Tuesday, September 21th, 2021 from 5:30 PM-6:30 PM
 Hawai'i State Center for Nursing
 Biomedical Sciences Building - 1960 East-West Rd, Honolulu, HI 96822
 And Via ZOOM Teleconference

To ensure equal accessibility, this document is available in alternate formats (e.g. large print, digital copy, audio, etc.). Please contact Brianne Atwood at (808) 956-0545 or by email to batwood@hawaii.edu to request accessible alternative formats.

ATTENDANCE:

Name	Present	Name	Present	Name	Present
Julio Zamarripa, Chair	Yes	Arthur Sampaga	Yes	Laura Reichhardt, Director HSCN	Yes
Bonnie Castonguay, Vice Chair	Yes	Doreen Nakamura	Yes	Katherine Finn Davis, Assoc. Director EBP	Yes
Beth Hoban	Yes	Voting Members present:	6	Carrie Oliveira, Researcher, HSCN	Yes
Susan Lee	No	Clementina Ceria-Ulep, Ex Officio	Yes	Liane Muraoka Hussey, Pgm Lead., HSCN	No
Rose Hata	Yes			Brianne Atwood, Pgm Coord., HSCN	Yes
Anne Scharnhorst	No	Rhoberta Haley	Yes	Amy Ono, Admin & Fiscal Supp., HSCN	Yes
Present total:					14

TOPIC	DISCUSSION	ACTION
Welcome: Call to Order Julio Zamarripa	The HSCN Advisory Board meeting was called to order at 5:36 PM. A welcome statement was provided by the Board Chair Julio Zamarripa. Round table introductions from Advisory Board members and staff members present followed. The Chair welcomed prospective member, Rhoberta Haley the Dean of Nursing and Health Professions at Chaminade University of Honolulu. Quorum was present for the public meeting. Welcome and Introductions concluded at 5:42 PM.	None

TOPIC	DISCUSSION	ACTION
<p>Finance Update Laura Reichhardt</p>	<p>Laura Reichhardt provided a presentation on the recent activities of the Advisory Board Subcommittee on Finance and Fees and the Draft HSCN Bill. A summary of the discussion is included herein.</p> <p>Finance Update Laura thanked the Advisory Board subcommittee on finance and Fees for their assistance in the development of the Draft Bill, identification of stakeholders and recommendations on promotional materials. Laura led a review of the Draft Bill for the Board as follow;</p> <p>Review Final Bill</p> <ul style="list-style-type: none"> ● Section [§457-9.5] was changed from a fee of 40\$ to 60\$, a one dollar per year increase since the inception of the Center. ● The fee of 60\$ is consistent with the physician licensure fee. ● Language has been added to Section 3: Chapter §457-2 to make the Center’s Supply Survey a requirement for licensure. The changes are as follows; <ul style="list-style-type: none"> ○ “Center for Nursing workforce supply survey” means the nursing workforce supply survey conducted biennially by the Center for Nursing that collected licensed nurses’ responses related to their demographics, specialty, setting of work, and other information necessary to inform the state on the characteristics of the Hawaii nursing workforce.” ● The addition of the Survey requirement is not intended to be punitive. ● Adding language to Section 4. §457-7 and Section 5. §457-8 as follows: <ul style="list-style-type: none"> ○ “ (h) Any person who holds a license to practice nursing as a registered nurse in this State shall respond to the Center for Nursing workforce supply survey in conjunction with license renewal. License renewal is not contingent upon responding to the Center for Nursing workforce supply survey. Failure to respond to the Center for Nursing workforce supply survey will not result in encumbrance of the nurse’s license.” ● Laura indicated the language was taken from a similar rule requiring physical examination on entry to the 7th grade (Department of Education, Hawaii Administrative Rules Chapter 11-157 Section 6.2 (Haw. Code R. § 11-157-6.2). 	<p>None</p>

TOPIC	DISCUSSION	ACTION
	<p>Request for Board Questions & Board Discussion: Laura requested comments from the Board on the Draft Bill.</p> <ul style="list-style-type: none"> ● Laura indicated the next steps after Advisory Board approval of the Draft, is to route the Bill to the Center’s community partners and stakeholders, unions and professional associations. ● A member asked for clarification on the method used to determine the increase to the \$60 fee. <ul style="list-style-type: none"> ○ The Center’s Finance Administrator, Donnie Banquil assisted with the development of financial figures and projections. ○ Projections were created to asses an increase of \$45, \$50 and \$55 dollars. The \$55 amount would allow the Center to become solvent. This amount would however not create an excess of unnecessary funds. ○ Additionally, the Center compared the fees to other license fees in Hawaii and found the physician license fee to currently be at \$60. ○ The Center determined the \$60 dollar amount will allow consistency with physician fees and allow for adjustment should the Center need to negotiate with Legislature. ● Current nurse licensure fees are a combined total of \$196 dollars of which \$100 goes to RICO, \$36 goes to the Board of Nursing (BON) and \$40 to the Center. <ul style="list-style-type: none"> ○ The fee increase would result in an increase of \$20 per person for licensure fees. Bringing the total to \$196. ○ Individuals, who hold more than one type of nursing license, are assessed only one Center for Nursing license fee. ● The Hawaii fee would become one of the highest fees in the nation, however the differences in organizational and funding structures of other State Centers for Nursing, make comparison difficult, particularly when considering the high cost of living and operating businesses in Hawaii. ● An inconsistency in language between Section 2: §457-9.5 line 2-6 of page 3 and the License Fee Increase Brief wherein the increase of minimum wage is referenced to be 50% rather than 59%. A recommendation to change the Bill language to Section 2: § 457-9.5 line 2-6 of page 3 following was made; <ul style="list-style-type: none"> ○ FROM: “While the cost of goods and services has increased in Hawai’i since 2003, <u>including over a 50% increase in home prices,</u> 	

TOPIC	DISCUSSION	ACTION
	<p>nearly 40% increase in minimum wage, and over 70% increase in public university tuition, the nurse license fee and consequently, the HSCN fee revenue, has not been increased since 2003.”</p> <ul style="list-style-type: none"> ○ TO:” “While the cost of goods and services has increased in Hawai‘i since 2003, <u>nearly a 60% increase in home prices</u>, nearly 40% increase in minimum wage, and over 70% increase in public university tuition, the nurse license fee and consequently, the HSCN fee revenue, has not been increased since 2003.” ● Noting Section 7., the Bill is requested to take effect as July 1, 2022. Laura indicated the Center would not benefit from the increase until 2023. <p>Conduct Vote for Recommendation</p> <ul style="list-style-type: none"> ● Laura requested the Board undertake a vote to approve the Bill. ● A motion was made to approve as amended. The motion passed by roll call vote, with all members present voting in favor. <ul style="list-style-type: none"> ○ Roll call vote. <ul style="list-style-type: none"> ▪ Bonnie-Aye ▪ Anne- Absent (did not vote) ▪ Beth-Aye ▪ Susan- Absent (did not vote) ▪ Rose-Aye ▪ Arthur-Aye ▪ Doreen-Aye ▪ Clementina-Aye ▪ Julio-Aye ● Passed with 6 regular member votes and one ex-officio vote, in favor. <p>Review HSCN License Fee Increase Brief</p> <p>Laura led a review of the License Fee Increase Brief for the Board as follow;</p> <ul style="list-style-type: none"> ● The License Fee Increase Brief was prepared as a document to accompany the Bill and provide additional information and context. <ul style="list-style-type: none"> ○ Information in the brief is provided to better explain the purpose of the bill which was created based on evidence in response to the needs of the state. ○ The Center adopted the format used by the North Dakota Center for Nursing for the brief. ○ The Brief clearly states the request and includes information on the contributions and work of the Center. 	

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> • Clementina inquired if the Center expects to encounter opposition. Laura indicated that while it is possible, at this point the Center has not encounter resistance. • The Center will route the Brief to legislators, partners, employers, unions and professional organizations. • In addition to the supporting individual nurses, the Center also provides support for employers. The Center is working to build and rebuild relationships with stakeholders. • A recommendation was made to provide testimony from staff nurses in support of the Bill and the work of the Center would be advantageous to the effort. • The Center may need to update the demographics and use a source more recent than figures from 2019. • The Center will ensure consistent formatting and the use of Hawaiian diacritical marks. <p>HSCN Marketing and Infographics Carrie Oliveira discussed the development of infographics and marketing efforts undertaken by the Center to support the outreach efforts and gain by-in from constituents.</p> <ul style="list-style-type: none"> • The Center needs guidance from the Board to identify the key target audiences and what are the key messages we wish to convey with marketing materials. • There may be a need to create messaging specifically related to the addition of a Survey requirement to the Bill. • The Subcommittee will continue to provide feedback to further support the development efforts by HSCN staff. <p>The Finance Update session concluded at 6:18 PM.</p>	
<p>New Business Laura Reichhardt</p>	<p>Laura Reichhardt led the new business discussion and provided the board with an update on upcoming events. A summary of the discussion is included herein.</p> <p>New Business</p> <p>Announcements</p> <ul style="list-style-type: none"> • A reminder was made to Finance Subcommittee members to provide feedback on metrics for infographics by September 30th. <p>Next Meeting</p> <ul style="list-style-type: none"> • The next Board Meeting will be held on November 16th, 2021 at 5:30 pm. 	

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> • Christy MacPhearson, will be presenting on Power Building for Board Professional Development at the November Advisory Board meeting. <p>Open Discussion & Next Steps</p> <ul style="list-style-type: none"> • The Center submitted a request for a 2 million dollar grant from the State. <ul style="list-style-type: none"> ○ The project aims to address resiliency in the workforce, supporting Nurse Residency Programs, creating a statewide collaborative for post-acute care residency programs, creating faculty grand rounds to provide support for faculty. ○ General services for the health workforce including nurses using Project ECHO, an online professional development program focusing on resiliency and one on one psychotherapy ○ The grant would begin in January. Notification of determination of award should be received by the center this year. • Laura is working with the UH consortium to seek funding for Just-in-time training from the UH System • Carrie and Liane, center employees, are starting to produce the infographics from our workforce data. <ul style="list-style-type: none"> ○ Resiliency Infographic was recently released and demonstrates the need for resiliency support for Hawaii's nurses. ○ Life-long learning and professional development infographic, which will be released at the end of the week. • Katherine Finn Davis and Laura Reichhardt will present on the Center's CNE COVID module on November 10th at ANCC Nursing Professional Development Conference in Atlanta Georgia. <p>The New Business session concluded at 6:25 PM.</p>	
Adjournment	Meeting adjourned by chair Julio Zamarripa at 6:26 PM.	

Next Meeting

The next Board Meeting will be held on November 16st, 2021. Administered by the HSCN, from the HSCN office and available via remote access due to possible COVID-19 restrictions.

Please contact Brianne Atwood at 808-956-0545 or batwood@hawaii.edu for questions and additional information.