



HSCN Advisory Board Subcommittee: Finance and Fees Initiative
 Meeting Minutes
 Friday, August 6th, 2021, 12:00 PM – 1:00 PM HST
 Hawai'i State Center for Nursing
 Biomedical Sciences Building - 1960 East-West Rd, Honolulu, HI 96822
 And Via ZOOM Teleconference

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ATTENDANCE:

Name	Present	Name	Present
Arthur Sampaga	No	Laura Reichhardt, Director HSCN	Yes
Bonnie Castonguay	Yes	Carrie Oliveira, Researcher, HSCN	Yes
Doreen Nakamura	Yes	Liane Muraoka Hussey, Pgm Lead., HSCN	Yes
Rose Hata	No	Brianne Atwood, Pgm Coord., HSCN	Yes
Anne Scharnhorst	No	Amy Ono, Admin & Fiscal Supp., HSCN	Yes
Present total:			7

TOPIC	DISCUSSION	ACTION
Welcome & Introductions Laura Reichhardt	The HSCN Advisory Board Subcommittee on Finance and Fees meeting was called to order at 12:03 PM. Laura Reichhardt extended her gratitude for the members and staff present at the meeting. Member quorum was met for the meeting. Welcome and Introductions concluded at 12:05 PM.	None
Approval of Minutes	The HSCN Advisory Board Subcommittee on Finance and Fees discussed the draft meeting minutes for the July 2 nd meeting. Meeting minutes were approved with no further changes. Approval of minutes concluded at 12:08 PM.	None

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<p>Committee Priorities</p> <p>Laura Reichhardt</p>	<p>Laura Reichhardt lead a discussion with members on the existing committee priorities and reviewed the most recent version of the draft bill and informational Brief. Discussion during the session is summarized below.</p> <p><u>Review of Draft Bill</u></p> <p>Laura Reichhardt provided a review of the draft Bill. For a full list of the changes, please see the Draft Bill_Workforce Supply, included in the meeting agenda.</p> <p>The following actions and outcomes were noted;</p> <ul style="list-style-type: none"> ● Draft was revised to remove CNA’s from the bill. ● Excluding CNA's simplified the updates to the bill, not requiring language to make the case, additionally no language was changed to adjust the mandates of the Center or change the Board composition. ● Section [§457-9.5] was changed from a fee of 40\$ to 60\$, which is the only change we are asking for ● Section 3: Chapter 457-2 was amended to include a definition for “Center for nursing workforce supply survey”. Changes to the language were recommended to be made by the committee as follows: <ul style="list-style-type: none"> ○ From: “Center for Nursing workforce supply survey” means the nursing workforce supply survey conducted biennially by the Center for Nursing that <u>collected</u> licensed nurses’ responses related to their demographics, specialty, setting of work, and other information necessary to inform the state on the characteristics of the Hawaii nursing workforce.” ○ To: “Center for Nursing workforce supply survey” means the nursing workforce supply survey conducted biennially by the Center for Nursing that <u>asks nurses to provide information about</u> licensed nurses’ responses related to their demographics, specialty, setting of work, and other information necessary to inform the state on the characteristics of the Hawaii nursing workforce”. ● Section 3: Chapter 457-7 & Chapter 457-8 were drafted to include a reference to the completion of the workforce supply survey as a requirement to license renewal/qualifications for LPNs and RN’s. Similar changes are not required to be made to for APRNs, as no center fee is collected on licensure of APRNs. ● If the Bill does not use the word “required”, there is no need to make this modification to the bill, however we should avoid adding penalties for re-licensure. 	<p>HSCN Will update the Bill and Brief to align with recommendations</p>

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	<p>Changes to the language in sections (h) were recommended to be made by the committee as follows:</p> <ul style="list-style-type: none"> ○ From: “Any person who holds a license to practice nursing as a licensed practical nurse in this State shall <u>complete</u> the Center for Nursing workforce supply survey <u>upon</u> license renewal.” ○ To: “Any person who holds a license to practice nursing as a licensed practical nurse in this State shall <u>respond to</u> the Center for Nursing workforce supply survey <u>in conjunction with</u> license renewal.” <ul style="list-style-type: none"> ● Laura queried the committee as to the need to add a limiting clause, to avoid undue burden or appearance of the application of a penalty in making completion of the survey a licensure dependency. ● Language from the Department of Education Bill was reviewed and discussed as an exemplar. ● Adding language to section §457-7 was recommended to be made by the committee as follows: <ul style="list-style-type: none"> ○ Add: “License renewal is not contingent upon responding to the Center for Nursing workforce supply survey. Failure to respond to the survey will not result in the encumbrance of the nurses’ license.” ● The start date, as noted in Section 7, is referenced to take effect on July 1, 2022 to align with the start of the fiscal calendar. ● Report Title : Changes to the language were recommended to be made by the committee as follows: <ul style="list-style-type: none"> ○ From: “Report Title: <u>UH</u>; Nursing; Center for Nursing, Center for Nursing Fee; <u>Established</u>; Nursing Workforce Supply” ○ To: “Report Title: Nursing; Center for Nursing, Center for Nursing Fee; Nursing Workforce Supply” ● Section 1: Changes to the language of the last paragraph of Section 1 were recommended to be made by the committee as follows: <ul style="list-style-type: none"> ○ From: “At this same time, challenges to securing adequate nursing workforce supply survey responses severely limited HSCN’s ability to continue to inform policy makers, healthcare leaders and others in the availability and characteristics of the nursing workforce in this state. Requiring all nurses complete the workforce supply survey is a clear requisite to ensuring the public’s safety during episodes of critical healthcare demand including 	

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	<p> pandemics and natural disasters, as well as <u>maintaining nursing care at all times.</u>” </p> <ul style="list-style-type: none"> ○ To: “At this same time, the Legislature finds that challenges to securing adequate nursing workforce supply survey responses severely limited HSCN’s ability to continue to inform policy makers, healthcare leaders and others on the availability and characteristics of the nursing workforce in this state. Requiring all nurses to respond to the workforce supply survey is a clear requisite to ensuring the public’s safety during episodes of critical healthcare demand including pandemics and natural disasters, as well as <u>providing robust nursing care and a resilient nursing workforce at all times.</u>” <p> <u>Review of Draft Brief</u> </p> <p> Laura Reichhardt provided a review of the draft informational Brief. For a detailed review of the draft Brief, please refer the “Legislative Support for the Hawai‘i State Center for Nursing” on page 9 of the meeting agenda. </p> <p> The following actions and outcomes were noted; </p> <ul style="list-style-type: none"> ● Laura indicated the informational brief, in its current 2 page format is intended to make a stronger case than the preamble (Section 1) of the bill makes alone. ● The documents includes the following sections; <ul style="list-style-type: none"> ○ Background, ○ Center Contributions to Hawaii, <ul style="list-style-type: none"> ▪ Sub Sections; Workforce Research, Quality Practices and Best Outcomes, Recruitment and Retention ○ Need for Continued Funding ○ Hawai‘i State Center for Nursing Budget ○ What would happen without the Hawai‘i State Center for Nursing? This section is intended to highlight the ramifications in the event funding is not adequate to support the current work of the Center. ● Donnie Banquil assisted with the development of financial figures and projections ● A recommendation was made to update the document to include correct Hawaiian diacritical marks. ● The document will be formatted to fit on 2 pages. ● Due to time constraints of the meeting, Laura Reichhardt requested members review 	

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	<p>the document in detail in advance of the next scheduled meeting.</p> <p><u>Social Media / Marketing Update</u></p> <p>Liane Hussey and Carrie Oliveira provided a brief update on the status of the Center’s social media and marketing activities.</p> <p>The following actions and outcomes were noted;</p> <ul style="list-style-type: none"> ● Liane and Carrie requested feedback from the members to help the marketing team identify to following <ul style="list-style-type: none"> ○ What story do we want to tell? ○ What stakeholders are we telling the story to? ○ Assistance with determining what metrics are most impactful to constituents outside of the center to ensure we are telling the story other people wants to hear. ○ Which key data points need to end up on an infographic? ● Please review the data points and be prepared to provide feedback at the next meeting. ● Brianne Atwood will send out materials and a reminder to members between meetings. <p>The Committee Priorities concluded at 1:01 PM.</p>	
<p>Next Steps</p> <p>Laura Reichhardt</p>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> ● No items were discussed during the next steps session <p>Next Steps concluded at 1:01 PM.</p>	
<p>Adjournment</p>	<p>Meeting adjourned by Laura Reichhardt at 1:02 PM.</p>	

Next Meeting The next HSCN Advisory Board Subcommittee on Finance and Fees Initiative Meeting will be held on Friday, September 3rd, 2021. Administered by the HSCN, from the HSCN office and available via remote access due to possible COVID-19 restrictions.

Please contact Brianne Atwood at 808-956-0545 or batwood@hawaii.edu for questions and additional information.