



HSCN Advisory Board Subcommittee: Finance and Fees Initiative

Meeting Agenda

Friday, October 1, 2021

12:00 PM – 1:00 PM HST

Hawai'i State Center for Nursing

Via ZOOM Conference Call

+1 (669) 900-6833 (82858171) Or <https://zoom.us/j/97983482048...> (Nursing!)

Meeting ID: **979 8348 2048**

Purpose:

To provide a forum for subcommittee members to convene and provide expertise and insight to help to inform and guide the HSCN in pursuits to increase revenue through licensure fees and cultivate support and buy-in through outreach efforts as Advisory Board Members.

Objectives:

At the end of the session, the participants will:

1. Receive a recap of the subcommittee initiative priorities and objectives
2. Discuss and improve upon the work plan.
3. Identify next steps and assign work.

Agenda:

12:00-12:05	Welcome & Introductions
12:05-12:10	Approval of August 6 th , 2021 Meeting Minutes
12:10-12:35	Committee Priorities <ol style="list-style-type: none">a. Work Plan and Timelineb. Activities & Works<ul style="list-style-type: none">• Data Points Review for Infographicsc. Work Assignments
12:50-1:00	Next Steps <ol style="list-style-type: none">a. Open Discussion
1:00	Adjourn

Attachments:

Subcommittee Milestones and Work Plan
HSCN Data Points Review Worksheet
Subcommittee Schedule

Remote Access Details:

To attend the meeting by phone or ZOOM web interface

- Join ZOOM Meeting by PC, smart phone or tablet at;
<https://zoom.us/j/97983482048...>

Meeting ID: 979 8348 2048

Passcode: Nursing!

- Join ZOOM Meeting by phone, call;
+1 253 215 8782 US (Tacoma) Or +1 346 248 7799 US (Houston) Or +1 669 900
6833 US (San Jose) Or +1 301 715 8592 US (Washington DC) Or +1 312 626 6799
US (Chicago)

Meeting ID: 979 8348 2048

Passcode: 82858171

Auxiliary Service or Disability Accommodation:

If you require an auxiliary aid, auxiliary service, or other accommodations due to a disability, please contact Brianne Atwood by phone at (808) 956-0545 or by email at batwood@hawaii.edu . Please make requests at least three working days in advance to allow adequate time to fulfill your request.

Upon request, this agenda/notice is available in alternative formats such as large print, or an ADA compliant electronic copy.

Testimony:

Any interested person may submit testimony in writing to the Board on any agenda item by regular mail, email, or fax. An individual or representative wishing to testify in person should register prior to the start of the meeting. Testimony must be related to an item that is on the agenda, and such person shall be required to identify the agenda item to be addressed by the testimony. Submit testimony by one of the following methods: Email to HSCFN@hawaii.edu, FAX to (808) 956-0547, mail to

Hawaii State Center for Nursing Advisory Board 2528 McCarthy Mall Webster Hall
402 Honolulu, Hawai'i 96822. Each individual is allotted five minutes, or an amount
of time otherwise designated by the Chairperson, to provide testimony to the Board.

Invitees:

Subcommittee Members:

Bonnie Castonguay
Rose Hata
Doreen Nakamura
Arthur Sampaga
Anne Scharnhorst

Ho'okele Health Innovations, LLC
The Queen's Medical Center
UHA Health Insurance
Hilo Medical Center
University of Hawaii Maui College

Other Attendees:

Laura Reichhardt
Carrie Oliveira
Liane Muraoka
Amy Ono
Brianna Atwood

Hawai'i State Center for Nursing
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Meeting Schedule:

HSCN Adv. Board: Finance & Fees Subcommittee Meeting
Time: 12:00 PM – 1:00 PM HST

Apr 9, 2021 12:00 PM
May 7, 2021 12:00 PM
Jun 4, 2021 12:00 PM
Jul 2, 2021 12:00 PM
Aug 6, 2021 12:00 PM

Sep 3, 2021 12:00 PM
Oct 1, 2021 12:00 PM
Nov 5, 2021 12:00 PM
Dec 3, 2021 12:00 PM
Jan 7, 2022 12:00 PM

HSCN Advisory Board Finance & Fees Subcommittee - Work Plan



	Phase 1 Draft Bill	Phase 2 Develop Plan & Timeline	Phase 3 Refine Bill & Cultivate Support	Phase 4 Outreach	Phase 5 Finalize Plan & Bill	Phase 6 Legislative Session
Activities	Activities	Activities	Activities	Activities	Activities	Activities
Activity	Review Avb. Sources	Develop Tactical Plan	Refine Bill	Outreach	Finalize Plan	
Activity	Draft Bill	Develop Timeline	Initiate Plan	Support Cultivation	Finalize Bill for Leg.	
Activity	Est. Meeting Schedule	Assign Duties/Work	Begin Cultivating Support	Continue investigation into CNAs inclusion in Draft Bill		
		Identify Stakeholders	Talking Points	Investigate alternate funding mechanism for CNA inclusion		
Activity		Identify contact resources	Amy Ono Presentation	Investigate interprofessional workforce center potential		
Activity		Nurses Month (May) Resources/Plan	Identify Marketing Resources	Locate more than 1 champion/advocate in the House and Senate		
		Social Media Strategy Project Investigation (HSCN)	Update/Detail Plan	Talking Points (audience specific)		
			Develop Gap/New Resources	Create Template Communications		
			Create slidedeck for Adv. Board presentation on options;	Draft Metrics - Budget (LR), Longevity & Impact (CO/LH/BA) (Oct.)		
			1 page Overview & high level data points,	Infographic - Longevity & Impact aligned with Survey Results (Oct.)		
				Mandates		

To add more Activities, insert new rows above this line

	Phase 1 Draft Bill	Phase 2 Plan & Timeline	Phase 3 Refined Bill	Phase 4 Outreach/Support	Phase 5 Final Plan & Bill	Phase 6 Legislative Session
Outcomes	Outcomes	Outcomes	Outcomes	Outcomes	Outcomes	Outcomes
	Meeting Schedule	Draft Plan & Timeline	List of ranked Stakeholders	Develop Gap/New Resources	TBD	TBD
	Draft Bill	Draft List of ranked/weighted Stakeholders	GL/Talking Points Handout	1-2 Page Brief Template Communications Infographics (Oct)		

Color Key
Meeting 2 Updates
Meeting 3 Updates
Meeting 4 Updates
Meeting 5 Updates

HSCN Advisory Board Finance & Fees Subcommittee Draft Metrics – Review Sheet

What we are looking for:

Please review the matrix of program outcome data and the Center's mandates to assist the infographic team in:

- a) highlighting the data points that are likely to be the most meaningful and influential to your colleagues outside the Center, and
- b) framing those data points within a compelling narrative about the impact of the Center's work.

In order for the infographics team to have adequate time to develop a slate of infographics for review by October per the current draft of the project timeline, we would need to have clear decisions made about which data points we should include/highlight at the September subcommittee meeting.

What we are looking for:

1. The specific target audiences the infographics are expected to reach. Legislators? Donors? Nurses? We don't know who these documents are aimed at so we need to know that first.
2. What is the key message/theme that we're trying to communicate to each target audience?

This last bit is optional but helpful:

3. Given the key message for each audience, are there any specific data points/metrics that are particularly important/compelling/persuasive that we should be sure to include on that audience's infographic? We can sift through the data you have to do this, but it would be especially helpful if the advisory board could advise on at least one specific data point as it relates to each key message.

If it helps you, I think of us trying to fill in a table:

Target Audience A	Target Audience B	Target Audience C
Key Message	Key Message	Key Message
Important Data Point 1	Important Data Point 1	Important Data Point 1
Important Data Point 2	Important Data Point 2	Important Data Point 2
Important Data Point 3	Important Data Point 3	Important Data Point 3

Data Metrics:

Please Review indicate which, if any of the following metrics are particularly meaningful to you.

Cat.		Program Metric	Running Total	Board Member Comments
Research			0	
	Nursing Workforce Research	Education Capacity Survey	0	
Research - Survey & Research Responses			76305	
	Nursing Workforce Research	New Grad. RN 5 year longitudinal study	0	
	Nursing Workforce Research	Nursing Workforce Survey	74405	
	Visibility and Hawai'i Nursing Initiatives	COVID-19 Hawai'i Healthcare Workforce Provider Surge Capacity Survey	1900	
Reports, Infographics and Newsletters			108	
	Nursing Workforce Research	Nursing Shortage Fact Sheet	1	
	Nursing Workforce Research	Reports Education, Practice and Nursing Staffing	3	
	Nursing Workforce Research	APRN Sub-Committee Report: Removal of Barriers to the Practice of Hawai'i APRNs	1	
	Nursing Workforce Research	Nursing Workforce Infographics	29	
	Nursing Workforce Research	Education Capacity Infographics	3	
	Nursing Workforce Research	BSN Forecast & Other Special Reports	7	
	Visibility and Hawai'i Nursing Initiatives	Ho'ohui Newsletter	25	
	Recruitment and Retention	COVID-19 CCPS Updates	38	
	Visibility and Hawai'i Nursing Initiatives	COVID-19 Resources	1	
Programs - Nurse Touchpoints			39630.9	
	RETIRED BY Group	N/A-Hawai'i Partners in Nursing (HPIN) Project: LTC	0	
	RETIRED BY Group	N/A-New Graduate Hawai'i Nursing Internship Program (HNIP)	0	
	RETIRED BY Group	N/A-Leadership Training (Follow-up with Amy O. , A. Zecha		
	Best Practice and Quality Outcomes	EBP Program	0	
	Best Practice and Quality Outcomes	Writing for Publication Workshop (est 2013)		
	Best Practice and Quality Outcomes	Clinician Workshop (104 teams - 23 orgs)	240	
	Best Practice and Quality Outcomes	Leadership EBP Workshop (est. 2014)	230	
	Best Practice and Quality Outcomes	Educator EBP Workshop Enrollment (est 2016)	70	
	Best Practice and Quality Outcomes	Continuing Competency		

Cat.		Program Metric	Running Total	Board Member Comments
	Best Practice and Quality Outcomes	Success Pays Multi-Facility Cohort - Nurses	4	
	Best Practice and Quality Outcomes	Continuing Nurse Education - Awd Hours	6095.9	
	Recruitment and Retention	CCPS Program - Student Nurses	31930	
	Recruitment and Retention	NRP Program - Nurses	1061	
		APIN 1 & 2 / RWJF	0	
Programs - Other			2715041	
	Recruitment and Retention	CCPS Program- Placements	31930	
	Recruitment and Retention	CCPS Program- Student Hours	2682120	
Taskforces -Community Collaborative Partners (Membership?)			509	
	Operations	Staffing	0	
	Best Practice and Quality Outcomes	Continuing Education Joint Education Advisory Committee CEJAC	0	
	All	Hawai'i Action Coalition (HAC)	0	
	Recruitment and Retention	APRN Subcommittee/ Practice and Policy Taskforce	0	
	Recruitment and Retention	CCPS Steering Committee/Sub Comms	402	
	Recruitment and Retention	NRP Steering Committee	0	
	Recruitment and Retention	APIN 1 & 2 / RWJF	0	
	Nursing Workforce Research	Research Steering Committee	0	
	Best Practice and Quality Outcomes	EBP Steering Committee	0	
	Recruitment and Retention	Nursing Leaders HUI	0	
	Best Practice and Quality Outcomes	EBP Educators/ EBP Champions	0	
	Recruitment and Retention	CBHCMT	34	
	Recruitment and Retention	APRN Transition to Practice	46	
	Visibility and Hawai'i Nursing Initiatives	Preceptor Credit Assurance Committee (PCAC)	0	
	Visibility and Hawai'i Nursing Initiatives	Hawaii Workforce Initiative	0	
	Visibility and Hawai'i Nursing Initiatives	COVID-19 Hawai'i Healthcare Workforce Provider Surge Capacity	0	
	Recruitment and Retention		27	
Summits and Conferences - Presentations?			11	
		Summit on Education and Practice	1	
		Nursing Worforce Summit	1	
		1st national Nursing Educational Capacity Summit Leadership	1	
		Pacific Institute of Nursing (PIN) and EBP Conferences	4	
		Community forum: "The ACA and Its Impact on Hawai'i Health Care Systems and Professionals	1	

Cat.		Program Metric	Running Total	Board Member Comments
		Hawai'i Action Coalition developed strategic plan and action plans	2	
		Engaged in National Nurses Week Activities	1	
			0	
Legislation			5	
		Leg. Drafted	0	
		Leg. Passed	5	
		Testimony	0	
		Governor Proclamations	3	
Operations			0	
		Advisory Board (Nursing Leaders)	63	
		Joined National Forum of State Nursing Workforce Centers	0	

Legislative Support for the Hawai'i State Center for Nursing

Background

The Hawai'i State Center for Nursing is a nursing workforce center established in state law in 2003 with Act 75, SLH 2006 (HRS 304A-1406-1407 and HRS 457-9.5). It was developed to ensure that Hawai'i has the needed nurses to provide safe, quality nursing care to the people of Hawai'i. The mission of the Center is through collaborative partnerships, the Center provides accurate nursing workforce data for planning, disseminates nursing knowledge to support excellence in practice and leadership development; promotes a diverse workforce and advocates for sound health policy to serve the changing health care needs of the people of Hawaii. In 2021, the Center was described by state partners as “the big voice in nursing” and “the switch board to nursing”. Both descriptors demonstrate responsiveness to the call to action set forth in 2003 and relevance and continued need, today.

The Hawai'i State Center for Nursing is seeking an increase of nursing license fees from \$40 per license biennium to \$60 per license biennium and for mandatory engagement in the nursing workforce supply survey. The workforce survey requirement ensures policy makers and nursing leaders have the information needed critical for planning public health and safety matters.

Center Contributions to Hawaii

The Center has demonstrated competence and commitment to Hawai'i. Our impact includes including:

- Producing the largest and most comprehensive compilation of nursing voices since 2007 through the Nursing Workforce Supply Survey.
- Forging and sustaining academic-practice partnerships resulting in Hawai'i having one of the most highly educated nursing workforces in the nation
- Launching the first statewide collaboratives for evidence-based practice and nurse residency programs.
- Coordinating the call for nurses during the COVID-19 emergency which yielded nearly 1,900 nurse responses.
- Leading the organized effort to strategize COVID-19 surge capacity plans for nurses and providers.

In addition to the above, core work for the Center includes:

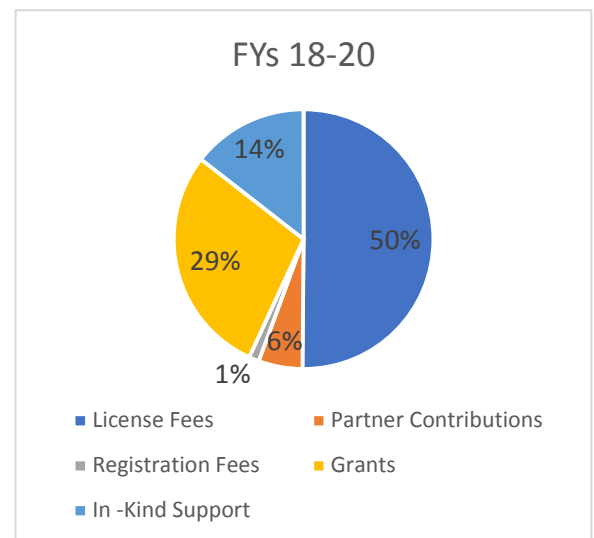
Workforce Research	Quality Practices and Best Outcomes	Recruitment and Retention (strategy and outcomes)
<ul style="list-style-type: none"> ● Nursing Workforce Supply Survey and Report ● Education Capacity Survey and Report ● Education Capacity School-to-State Report ● Infographics ● Interactive data dashboard ● Special data reports and briefs 	<ul style="list-style-type: none"> ● Evidence-Based Practice clinician, educator, and leadership trainings ● Writing manuscripts for publication workshop ● ANCC accredited provider unit for continuing nursing education ● Promotion of nursing national certification ● Simulation best practices ● Academic Progression in Nursing 	<ul style="list-style-type: none"> ● Clinical education coordination ● Preceptor development ● New graduate nurse residency ● Policy and regulation updates and education ● APRN orientation and onboarding support ● Team-based care models ● Innovations in academic-practice partnerships

Need for Continued Funding

- COVID-19 required increased work effort to ensure the public safety of the people of Hawai'i and ensure the needed number of nurses to provide care in this State. Critical efforts from the Center supported official State responses, diverted nurses to critical shortage areas, developed statewide alternate staffing plans, launched professional development at the emerging pandemic point in time, and ensured continuity of services and nursing workforce development.
- Partners and stakeholders report need for expansion of services including broadened support for clinical placement coordination, increased continuing education offerings and diversification of topics offered, responsive workforce research reporting by county, island, license and specialty, and interprofessional healthcare workforce development.
- The staffing model enacted in the original legislation was based on a three staff person model. Today the Center includes five full time and two part time personnel, nine advisory board members and convenes working collaboratives of nurse and healthcare leaders, statewide, on many state nursing initiatives.
- Partner and extramural funding fiscally underwrite programs and projects, however these funds support but do not sustain the mission and core work of the Center for Nursing.
- Workforce research became a critical component to responding to the nursing demands required during the 2020 COVID-19 response. Comprehensive responses by nurses are required to ensure evidence-based policy and practice responses during emergency situations that deplete nursing supply including natural disaster, epidemics and pandemics.

Hawai'i State Center for Nursing Budget

The Center began operating in 2005 and is primarily funded through a \$40 license fee, which is assessed upon initial licensure and biennial license renewal to all LPN and RNs licensed in this state. This \$40 biennial fee has not changed since 2003, despite increases in cost of business and general inflation. Between 2003 and 2019, Hawai'i saw a 59% increase for single family homes, 38% increase in minimum wage, 73% increase in UH Annual resident tuition. Similarly, human resource fees (salary and fringe) grew since 2005, yet the base license fee amount has remained the same. This fee increase is equivalent to a \$1 increase per year of the Hawai'i State Center for Nursing's existence and will ensure fiscal sustainability and ability to continue to work towards the mission and mandates well into the next decade.



Responding to the changing budgetary dynamic, the Center increased its program and special project funding through partner contribution, registration fees, and grant funding. While this supports emerging issues and topics, an overabundance of grant funds will detract from the Center's ability to work towards its mission and ultimate purpose. Nurse driven fees sustain the Center's work towards the mandates and ultimate drive to support public safety by ensuring a robust nursing workforce across the Hawaiian Islands.

What would happen without the Hawai'i State Center for Nursing?

- Our state would struggle to maintain nursing academic enrollment at the numbers needed to sustain our in-state nursing workforce.
- Our state would lose critical nursing workforce and supply information that is used for policy making, emergency planning, and academic development.
- Rural communities on neighbor islands would lose resources and support the Center has committed to providing.
- The statewide nursing community would lose the centralized location for communication, coordination, strategy, and action.

Meeting Schedule

HSCN Advisory Board Finance & Fees Subcommittee

Date	Day	Time	Description	Outcomes	Access Details (Web)	Access Details (Phone)
3/11/2021	Tuesday	4:45 PM	1st Meeting	Set initial Priorities, Calender and reviewed 1s Draft Bill	https://zoom.us/j/92108053536... Meeting ID: 921 0805 3536 Passcode: 2epZ6N	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 921 0805 3536 Passcode: 560469
4/9/2021	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171
5/7/2021	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171
6/4/2021	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171
7/2/2021	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171
8/6/2021	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171
9/3/2021	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171
10/1/2021	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171
11/5/2021	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171
12/3/2021	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171
1/7/2022	Friday	12:00 PM			https://zoom.us/j/97983482048... Meeting ID: 979 8348 2048 Passcode: Nursing!	1 253 215 8782 Or +1 346 248 7799 Meeting ID: 979 8348 2048 Passcode: 82858171