



Hawai'i State Center for Nursing  
 Advisory Board Meeting Minutes  
 Tuesday, April 21st, 2020 at 5:30 PM-7:00PM  
 Hawai'i State Center for Nursing  
 Conference Room – C105 H  
 Biomedical Sciences Building - 1960 East-West Rd, Honolulu, HI 96822

Due to COVID-19 Precautions, this meeting was attended via Conference Call Only

To ensure equal accessibility, this document is available in alternate formats (e.g. large print, digital copy, audio, etc.). Please contact Brianne Atwood at (808) 956-0545 or by email to [batwood@hawaii.edu](mailto:batwood@hawaii.edu) to request accessible alternative formats.

**ATTENDANCE:**

Name	Present	Name	Present	Name	Present	
Susan Young, Chair	Yes	Rose Hata	Yes	Laura Reichhardt, Director HSCN	Yes	
Julio Zamarripa, Vice Chair	Yes	Anne Scharnhorst	Yes	Katherine Finn Davis, Assoc. Director EBP	Yes	
Beth Hoban	Yes	Arthur Sampaga	Yes	Carrie Oliveira, Researcher, HSCN	Yes	
Susan Lee	Yes			Liane Muraoka Hussey, Pgm Lead., HSCN	No	
Bonnie Castonguay	No	Mary Boland, Ex Officio	Yes	Brianne Atwood, Pgm Coord., HSCN	Yes	
Members present total:			9	Present total:		12

TOPIC	DISCUSSION	ACTION
Welcome and Introductions: Call to Order Susan Young	The HSCN Advisory Board meeting was called to order at 5:34 PM.  A welcome statement was provided by the Board Chair Susan Young. The Chair welcomed Anna Freitas, the HSCN legislative intern. Round table introductions from Advisory Board members and Staff members present followed.  Member quorum was met for the meeting.  Welcome and Introductions concluded at 5:36 PM.	None

TOPIC	DISCUSSION	ACTION
<p>Legislation and Policy Update</p> <p>Laura Reichhardt Uyen “Anna” Freitas</p>	<p>Legislation and Policy</p> <p>Uyen “Anna” Freitas, the HSCN Legislative intern, provided a presentation on the current Legislative Session to the Board. A summary of the presentation and discussion is included herein.</p> <p><b>Legislative Session Update</b></p> <p>Introduction</p> <ul style="list-style-type: none"> <li>• Uyen “Anna” Freitas, RN, BSN, BA</li> <li>• 2<sup>nd</sup> year as a DNP Student at the University of Hawai’i at Manoa.</li> <li>• N699 Directed Study and Research on Health Policy with Laura Reichhardt at the State Capitol.</li> </ul> <p>Bills Timeline</p> <ul style="list-style-type: none"> <li>• 01/23: Bill Intro Cutoff</li> <li>• 02/06: Triple Referral Filling</li> <li>• 02/14: First Lateral</li> <li>• 02/28: First Decking</li> <li>• 03/05: First Crossover</li> <li>• 03/12: Triple Referral Filling</li> <li>• 03/20: Second lateral</li> <li>• 04/03; Second Decking</li> <li>• Due to COVID19, Legislature didn’t make it through session and were 4 days away from second lateral before they stopped the session.</li> </ul> <p>Extended Recess</p> <ul style="list-style-type: none"> <li>• Extended recess means session will not resume until an agreement is made by the Senate and the House.</li> <li>• The bills that are alive will be picked up again after the extended recess.</li> <li>• Usually we can still have hearings during recess, but we are unable to schedule a hearing due to COVID-19 social distancing and closure of the Capitol.</li> </ul> <p>Review of Bills</p> <ul style="list-style-type: none"> <li>• SB31 SD2: RELATING TO HEALTH. <ul style="list-style-type: none"> <li>• Report Title: Preceptors; Healthcare Preceptor Tax Credit; Preceptor Credit Assurance Committee; Certificate of Need</li> <li>• Description: Amends the definition of "preceptor" and "volunteer-based supervised clinical training rotation" to improve accessibility for providers to receive income tax credits for acting as preceptors. Include the director of health on the preceptor credit assurance committee. Amends the criteria for certificate of need review to including the relationship to the existing health care system of the area. Effective 7/1/2050. (HD1)</li> <li>• Status: 3/16/2020 (H) This measure has been deleted from the meeting scheduled on Monday 03-16-20 2:00PM in conference room 329</li> </ul> </li> </ul>	<p>None</p>

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• Implications to Nursing Practice: <ul style="list-style-type: none"> <li>• This bill is based on tax incentives to help with addressing a shortage of clinical education sites and preceptors.</li> <li>• The State of Hawai'i is experiencing a severe shortage of health care professionals in the workforce, especially in rural areas.</li> <li>• By improving accessibility for more providers to receive the tax credit, this bill will increase providers to participate in graduate training and volunteer their time and provide their expertise as mentors</li> </ul> </li> <li>• SB2340 SD1: RELATING TO HEALTH. <ul style="list-style-type: none"> <li>• Report Title: Our Care, Our Choice Act; Advanced Practice Registered Nurses; Mandatory Waiting Period</li> <li>• Description: Authorizes advanced practice registered nurses, in addition to physicians, to practice medical aid in dying in accordance with their scope of practice and prescribing authority. Authorizes psychiatric mental health nurse practitioners, in addition to psychiatrists, psychologists, and clinical social workers, to provide counseling to a qualified patient. Reduces the mandatory waiting period between oral requests from twenty days to fifteen days. Waives the mandatory waiting period for those terminally ill individuals not expected to survive the mandatory waiting period. (SD1)</li> <li>• Status: 3/9/2020 (H) Referred to HLT, CPC/JUD, FIN, referral sheet 36</li> <li>• Implications to Nursing Practice: <ul style="list-style-type: none"> <li>• Will make a huge impact in Hawaii especially on people living in rural areas, in under-served communities in Hawaii who already experience significant health disparities.</li> <li>• Addresses Hawaii severe physician shortage especially on neighbor islands. This creates barrier and has made it very difficult for terminally ill patients seeking to access medical aid in dying. Unfortunately, many individuals died with needless suffering while attempting to navigate the process.</li> <li>• Expands APRNs' scope of practice</li> </ul> </li> </ul> </li> <li>• SB2025 SD2: RELATING TO ALZHEIMER'S DISEASE. <ul style="list-style-type: none"> <li>• Report Title: Department of Health; Alzheimer's Disease; Comprehensive Care Planning; Kupuna Caucus; Appropriation (\$)</li> <li>• Description: Establishes an outreach program in the department of health to inform physicians and appropriate non-physician practitioners participating in medicare that comprehensive care planning services for those with Alzheimer's disease and related dementias is a covered benefit under Medicare. Appropriates funds. Effective 7/1/2050. (SD2)</li> <li>• Current Status: 3/9/2020 (H) Referred to HLT/HSH, FIN, referral sheet 36</li> <li>• Implications to Nursing Practice: <ul style="list-style-type: none"> <li>• By age 85, one in three people develops Alzheimer's disease or a related dementia.</li> <li>• Since January 1, 2017, the Centers for Medicare and Medicaid Services has allowed</li> </ul> </li> </ul> </li> </ul>	

TOPIC	DISCUSSION	ACTION
	<p>clinicians to be reimbursed for providing a comprehensive set of care planning services to cognitively impaired individuals and their caregivers.</p> <ul style="list-style-type: none"> <li>• Unfortunately, only 1% of people diagnosed with Alzheimer’s disease and related dementias receive it.</li> <li>• This bill will help inform clinicians that they can provide this service and help patients overcome any other roadblocks preventing people from receiving vital care planning.</li> </ul> <ul style="list-style-type: none"> <li>• SB2582 SD1: RELATING TO MEDICAL CARE FOR MINORS. <ul style="list-style-type: none"> <li>• Report Title: Minors; Medical Care; HIV; Consent; Prevention; Treatment</li> <li>• Description: Permits minors to consent to medical care related to the diagnosis or treatment of HIV or the prevention of HIV. Takes effect 8/1/2026. (SD2)</li> <li>• Current Status: 3/9/2020 (H) Referred to JUD/HLT, FIN, referral sheet 36</li> <li>• Implications to Nursing Practice: <ul style="list-style-type: none"> <li>• Bill is critical to ensuring that at-risk youth identifying as sexual or gender minorities in Hawaii can attain access to life-saving prevention services without fear or other barriers to care.</li> </ul> </li> </ul> </li> <li>• SB2439 SD1 HD1: RELATING TO THE GENERAL EXCISE TAX EXEMPTIONS. <ul style="list-style-type: none"> <li>• Report Title: General Excise Tax; Exemption; Medical Services; Physicians; Advanced Practice Registered Nurses</li> <li>• Description: Beginning 1/1/2021, exempts medical services provided by physicians and advanced practice registered nurses acting in the capacity of a primary care provider from the general excise tax. Effective 7/1/2050. (SD2)</li> <li>• Current Status: 3/16/2010 (H) This measure has been deleted from the meeting scheduled on Tuesday 03-17-20 8:30AM in conference room 329.</li> <li>• Implications to Nursing Practice: <ul style="list-style-type: none"> <li>• Shortage of primary care providers in Hawaii</li> <li>• This is an opportunity for the legislature to remove that burden for every primary healthcare provider in Hawaii.</li> <li>• Encourage to work as primary care providers in this shortage environment</li> </ul> </li> </ul> </li> <li>• SB2539 SD1: RELATING TO HEALTH INSURANCE. <ul style="list-style-type: none"> <li>• Report Title: Health Insurance; Mandated Coverage; Auto-injectable Epinephrine; Minors</li> <li>• Description: Requires health insurers, mutual benefit societies, and health maintenance organizations to provide coverage for the cost of auto-injectable epinephrine based on appropriate weight-based dosage for insured persons eighteen years of age or younger, beginning 1/1/2021. Requires an impact assessment report. Effective 7/1/2050. (HD1)</li> <li>• Current Status: 3/16/2020 (H) This measure has been deleted from the meeting scheduled on Monday 03-16-20 2:00PM in conference room 329.</li> </ul> </li> <li>• SB2637 SD2 HD1: RELATING TO HEALTH CARE. <ul style="list-style-type: none"> <li>• Report Title: Health Insurance; Required Benefits; Covered Benefits; Reproductive Health Care</li> </ul> </li> </ul>	

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• Description: Requires health insurers, mutual benefit societies, and health maintenance organizations to provide coverage for a comprehensive category of reproductive health services, drugs, devices, products, and procedures. Prohibits discrimination in the provision of reproductive health care services. Effective 1/2/2021. (SD1)</li> <li>• Current Status: 3/9/2020 (H) Referred to HLT, CPC, FIN, referral sheet 36</li> <li>• SB2542 SD2: RELATING TO CHILDREN'S HEALTH. <ul style="list-style-type: none"> <li>• Report Title: DOH; Lead Poison Testing; Insurance</li> <li>• Description: Requires the department of health to establish, implement, and evaluate a statewide program for early identification of, and intervention for, lead poisoning in children. Requires all children be tested for lead poisoning. Requires primary care providers to test children under their care for lead poisoning. Effective 7/1/2050. (HD1)</li> <li>• Current Status: 3/16/2010 (H) This measure has been deleted from the meeting scheduled on Monday 03-16-20 2:00PM in conference room 329.</li> </ul> </li> </ul> <p>Conclusion</p> <ul style="list-style-type: none"> <li>• Encourage advanced practice registered nurses to stay up to date on their scope of practice by following the state and federal laws.</li> <li>• New laws need to be announced during staff meetings to inform them about how the organizational policies and job description could be changed.</li> <li>• New laws could affect their practice. Therefore, staying on top of what is happening could help them get ready for the change.</li> <li>• Many thanks to The Hawai'i State Center for Nursing for their hard work in helping APRNs move to full practice authority and ensure the safety and wellbeing of our nurses in Hawai'i.</li> </ul> <p>The Legislation and Policy session concluded at 6:51 PM.</p>	
<p>Program Update: COVID-19 Impacts and Activities</p> <p>Laura Reichhardt and Brianne Atwood</p>	<p>Program Update: COVID-19 Impacts and Activities</p> <p>Laura Reichhardt provided a presentation on the Center's activities, the impacts of COVID-19 and HSCN's response. A summary of the presentation and discussion is included herein.</p> <p><b>Overview of Impact to Programs</b></p> <p>Short Term Impacts</p> <ul style="list-style-type: none"> <li>• Pivoting of priorities to meet COVID-19 demands</li> <li>• Delays in previous projects due to shifting priorities and availability of stakeholders</li> <li>• Possible diminished license fees processed during this period time &gt; lower revenue than projected for quarter</li> </ul> <p>Long Term Impacts</p> <ul style="list-style-type: none"> <li>• Shift in priorities for partners</li> <li>• Possible impacts on supply/hiring and related projects? <ul style="list-style-type: none"> <li>• Will there be loss of nurses due to COVID-19 or moving to continental UD to respond to COVID-19 demands?</li> </ul> </li> </ul>	<p>None</p>

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• Will there be shifts in demand for nurses across experience levels?</li> </ul> <p>Impacts to Programs</p> <ul style="list-style-type: none"> <li>• Research <ul style="list-style-type: none"> <li>• Delays in responses from School of Nursing. Impact to timeline for Education Capacity survey, analysis, and report.</li> </ul> </li> <li>• Quality Practice Best Outcomes <ul style="list-style-type: none"> <li>• Delay in EBP internship launch.</li> <li>• Pivot to COVID-19 related CNE.</li> </ul> </li> <li>• Community Partner Meetings <ul style="list-style-type: none"> <li>• APRN Practice and Policy, Nurse Leaders’ Hui, Research Steering Committee meetings postponed or cancelled</li> </ul> </li> <li>• Recruitment and Retention <ul style="list-style-type: none"> <li>• Clinical placement significantly impacted.</li> <li>• Nurse residency program transition to new product delayed. DOH application for funding resubmitted for Fall; spring funds reallocated to COVID.</li> </ul> </li> </ul> <p><b>COVID-19 Policy:</b> Policy in response to COVID-19 has been rapidly changing</p> <ul style="list-style-type: none"> <li>• HI Emergency Proclamation: March 4 <ul style="list-style-type: none"> <li>• Proclaim Emergency Period</li> </ul> </li> <li>• HI Emergency Proclamation supplement: March 16 <ul style="list-style-type: none"> <li>• Allows nurses without Hawaii license to work in Hawaii</li> </ul> </li> <li>• Federal CMS Rules: March 30 <ul style="list-style-type: none"> <li>• Expands telehealth</li> </ul> </li> <li>• HI Emergency Order: March 23 <ul style="list-style-type: none"> <li>• Clarifies Telehealth. Physician only language does not impact APRN ability to practice to federal allowance</li> </ul> </li> <li>• Federal CARES Act: March 27 <ul style="list-style-type: none"> <li>• Enables APRNs to refer to Home Health</li> <li>• Broadens liability protections for volunteers</li> </ul> </li> <li>• DOH Clarifications: April 8 <ul style="list-style-type: none"> <li>• Blanket Waivers for Home Health Agencies, included APRNs, NPS, PAs</li> <li>• Waives CAN certification requirements</li> </ul> </li> <li>• HI Emergency Orders 20-04 and 20-05: April 16 <ul style="list-style-type: none"> <li>• Broadens liability protections for healthcare facilities, professionals and volunteers</li> <li>• Enables new graduate nurses to be hired without a license during COVID period</li> </ul> </li> </ul> <p><b>COVID-19 Activities:</b> COVID-19 Support and Impact Mitigation Strategies</p> <p>Clinical Placements</p> <ul style="list-style-type: none"> <li>• Establishment of CCPS ALERT Listserv</li> </ul>	

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• Weekly Update &amp; Resource Report               <ul style="list-style-type: none"> <li>• Policy &amp; Administration Updates</li> <li>• Training and Webinar Opportunities</li> <li>• Operational Changes</li> <li>• Simulation &amp; Faculty Resources</li> <li>• Clinical &amp; Student Resources</li> </ul> </li> <li>• NRC CCPS Website</li> <li>• Drafting Clinical Placement Recovery &amp; Resumption Plan</li> <li>• Weekly COVID-19 Partner Meetings:               <ul style="list-style-type: none"> <li>• To discuss the implication of COVID-19, share updates and resources, stay abreast of policy and operational changes; strategize short- and long-term mitigation plans.</li> <li>• Well attended / Positive Feedback</li> <li>• Documenting Response activities for publication</li> </ul> </li> </ul> <p>Nurse Residency</p> <ul style="list-style-type: none"> <li>• Vendor Participation in upcoming Meeting</li> <li>• Consolidation of Needs &amp; Resources for partner support</li> <li>• Funding Investigation*</li> <li>• Working to establish alternative NRP Training resources and tool access</li> <li>• Online and Simulation Training</li> <li>• Assessments</li> <li>• Student Onboarding Support</li> <li>• Re-entry Onboarding Support</li> </ul> <p>CNE Program: Development of COVID related CNEs UH Mānoa School of Nursing</p> <ul style="list-style-type: none"> <li>• <i>Nursing During Pandemics- COVID-19</i></li> <li>• Pilot created for live-webinar dissemination.               <ul style="list-style-type: none"> <li>• Test population: Faculty, students</li> </ul> </li> <li>• Revised for on-demand webinar               <ul style="list-style-type: none"> <li>• Target population: all nurses</li> <li>• Distribution: across Hawaii, national nursing partners</li> <li>• Free, live for 12 months</li> </ul> </li> </ul> <p>Healthcare Association of Hawaii</p> <ul style="list-style-type: none"> <li>• Planned content:               <ul style="list-style-type: none"> <li>• Resource guide</li> <li>• Webinar with CNE to orient nurses to resources</li> </ul> </li> <li>• Target audience:               <ul style="list-style-type: none"> <li>• Long-term care, home health, nursing facilities, care homes, etc.</li> </ul> </li> <li>• Purpose:</li> </ul>	

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• Cull national resources for post-acute care nurses and healthcare administrators to support personal, patient and facility development of practice standards for COVID-19</li> <li>• Requesting Advisory Board review from members: Content expert review of resources.</li> </ul> <p>Evidence-based Practice and Associated Programs</p> <p>2019 Internship</p> <ul style="list-style-type: none"> <li>• Final Internship lead by Zoom.</li> <li>• Successful, even for very interactive type meeting.</li> </ul> <p>2020 EBP &amp; Writing Workshops</p> <ul style="list-style-type: none"> <li>• April workshop postponed till June... hoping to run in person. <ul style="list-style-type: none"> <li>• Funding recommended to DLIR Director by Healthcare Workforce Advisory Board to support travel for two neighbor island teams.</li> </ul> </li> <li>• July Writing Workshop intended to launch as planned.</li> </ul> <p>The Program Update session concluded at 6:19 PM.</p>	
<p>Other Projects / Priority Areas Update</p> <p>Laura Reichhardt</p>	<p>Other Projects / Priority Areas Update</p> <p>Laura Reichhardt provided the Board an update of the Statewide Clinical Placement Support project. A summary of the presentation and discussion is included herein.</p> <p><b>Statewide Clinical Placement Support</b></p> <p>Clinical Placement Support: Timeline</p> <ul style="list-style-type: none"> <li>• November 2019: Advisory Board approved HSCN inquiry into statewide clinical placement support</li> <li>• December 2019: UH Kapiolani CC, UHM School of Nursing and HAH met to start discussions. Lisa Radak, KCC identified as co-lead with HSCN</li> <li>• January-February 2020: HSCN and Lisa Radak develop project plan, scope of work</li> <li>• February 2020: HAH, UH UHealthy, Health Education Training &amp; Alliance team members assigned</li> <li>• March 2020: Work delayed due to COVID-19</li> <li>• April 2020: Plan to meet as full group to assign work tasks and begin work'</li> </ul> <p>Due to COVID-19 and limitations on scheduling availability, Laura Reichhardt requested an extension for a more detailed report to Advisory Board from May 2020 to August 2020.</p> <p>A motion was made by the Board Chair, seconded by the Vice-Chair. All members present agreed to the extension request.</p> <p>The Other Projects session concluded at 6:29 PM.</p>	



TOPIC	DISCUSSION	ACTION
<p>Board Leadership Elections</p> <p>Susan Young</p>	<p>Board Leadership Elections</p> <p>Susan Young provided an overview of the HSCN Advisory Board Leadership positions and elections. A summary of the discussion is included herein.</p> <p>Susan young will be meeting the capitation of her Board term and Chair term this year and Julio will meet the term of the position of Vice-chair. Laura expressed her gratitude to both Susan and Julio for their time and leadership.</p> <p><b>Leadership Positions</b></p> <p>The HSCN Advisory Board Leadership Elections will be held on May 19<sup>th</sup>, 2020. Voting will be held for Chair and Vice-chair positions</p> <p>Overview:</p> <ul style="list-style-type: none"> <li>• Two Year Term</li> <li>• Must be a Voting Member</li> <li>• Voluntary</li> <li>• Nomination forms by May 1, 2020</li> </ul> <p>Leadership Positions:</p> <ul style="list-style-type: none"> <li>• Maintains expectations of Advisory Board Members;</li> <li>• Engages in activities that promote the Center;</li> <li>• Acts as a spokesperson for the Center when called upon...;</li> <li>• Assists with setting agendas for board meetings;</li> <li>• Facilitates Advisory Board Meetings and promotes open discussion and timely decision making;</li> <li>• Working with the Advisory Board members and the staff, ensures that the Center has sufficient funds to fulfill its mission.</li> </ul> <p>Please refer to the HSCN Advisory Board Roles and Responsibility Documents (rev. 2019) for a full description of expectations and duties.</p> <p>The Board Elections session concluded at 6:34 PM.</p>	<p>None</p>
<p>New Business</p> <p>Susan Young</p>	<p>New Business New Business</p> <p><b>Open Discussion &amp; Next Steps</b></p> <ul style="list-style-type: none"> <li>• Dean Mary Boland thanked the Center for their work on Student waivers, CCPS and Research during COVID-19</li> </ul> <p>Chair Susan Young asked Board members to share their COVID-19 related experiences. An overview of the discussion topics is included below.</p> <ul style="list-style-type: none"> <li>• Transitioning classes to an online format due to COVID-19.</li> </ul>	<p>None</p>

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• Zoom and conference call related fatigue.</li> <li>• Clinical education placement disruptions for students in the midst of COVID-19 and the concerns for the impact on the workforce.</li> <li>• Clinical placement cancellations for the Summer 2020 due to COVID.</li> <li>• Resumption of clinical services, such as elective surgeries.</li> <li>• COVID training and Surg planning in acute care.</li> <li>• Collaboration efforts in the clinical setting.</li> <li>• Stigma against nurses working with COVID-19 patients and general COVID-19 fear among working nurses.</li> <li>• Homehealth services for COVID-19 positive patients.</li> </ul> <p><b>Announcements</b></p> <p>Next Meeting: May 19<sup>th</sup>, 2020</p> <p>The New Business session concluded at 6:58 PM.</p>	
Adjournment	Meeting adjourned by chair Susan Young at 7:01 PM.	

Next Meeting                      The next Board Meeting will be held on May 19th, 2020. Location to be determined due to possible COVID-19 restrictions.

Please contact Brianne Atwood at 808-956-0545 or [batwood@hawaii.edu](mailto:batwood@hawaii.edu) for questions and additional information.