



Hawai'i State Center for Nursing Advisory Board  
 Tuesday, April 9th, 2019 at 5:00-6:30pm  
 Hawai'i State Center for Nursing  
 Conference Room – C105 H  
 Biomedical Sciences Building - 1960 East-West Rd, Honolulu, HI 96822

**ATTENDANCE:**

Name	Present	Name	Present	Name	Present	
Susan Young, Chair	Yes	Rose Hata	Yes	Laura Reichhardt, Director HSCN	Yes	
Julio Zamarripa, Vice Chair	Yes	Anne Scharnhorst	Yes	Katherine Finn Davis, Assoc. Director EBP	Yes	
Beth Hoban	Yes	Mary Boland, Ex Officio	Yes	Carrie Oliveira, Researcher, HSCN	Yes	
Susan Lee	Yes			Brianne Atwood, Program Coord., HSCN	Yes	
Members present total:			7	Present total:		11

TOPIC	DISCUSSION	ACTION
Call To Order Susan Young	The HSCN Advisory Board met on Tuesday, January 8th, 2019 at 5:00 p.m. The meeting was called to order at: 5:11 pm.  A welcome statement was provided by the Laura Reichhardt and the Board Chair. An introduction of the meeting special guests and attendees, Patricia McKenzie, of Wai'anae Coast Comprehensive Health Center (WCCHC) and Katy Page, Nurse Residency Graduate with Wai'anae Coast Comprehensive Health Center. Round table introductions from Advisory Board and Staff members present followed.	None
Strategic Priorities Initiative Laura Reichhardt	A Presentation was provided by Patricia McKenzie, of WCCHC on the CHC APRN Residency Program.	None

TOPIC	DISCUSSION	ACTION
	Community-Based Health Care Mgmt Teams; <ul style="list-style-type: none"> <li>• WCCHC</li> </ul> APRN Transition to Practice; <ul style="list-style-type: none"> <li>• WCCHC</li> </ul>	
<b>Data and Reporting to the Community</b>  Carrie Oliveira	An update of the HSCN Evidence Based Practice Program (EBP) was provided by Katherine Finn Davis.  Supply Survey Updates: <ul style="list-style-type: none"> <li>• Liane</li> </ul> HAH Demand Survey <ul style="list-style-type: none"> <li>• Liane</li> </ul>	None
<b>Board Roles and Responsibilities</b>  Susan Young	HSCN Board Roles and Responsibilities  Susan Young provided an update on the current status of the revision of the Advisory Board Roles and Responsibilities.  Roles and Responsibilities had not been revised since the Board composition revision in 2014. An initial draft has been completed and is undergoing Subcommittee review and revision. Final draft will be provided to the Board in April for vote.	HSCN and Board Chairs will complete the Draft Roles and Responsibilities and disseminate to the Members for review.
<b>Legislation and Policy</b>  Laura Reichhardt	Legislation and Policy Update  Laura Reichhardt provided an update on the current legislative session and nursing related policy.	
<b>Open Discussion &amp; Upcoming Events</b>	Board Member Applications  Susan Young informed the Board that member Lynn Milligan has tendered her Board resignation and expressed gratitude for Ms. Milligan's service on behalf of the HSCN Advisory Board.	None

TOPIC	DISCUSSION	ACTION
	<p>Upcoming Events</p> <ul style="list-style-type: none"> <li>• The HSCN EBP Clinician Workshop; <ul style="list-style-type: none"> <li>○ Will be held on April 24<sup>th</sup> to the 25<sup>th</sup>, 2019</li> <li>○ Educational workshop will be at capacity with no remaining attendance slots available.</li> </ul> </li> <li>• National Forum of State Nursing Workforce Centers Annual Conference; <ul style="list-style-type: none"> <li>○ To be held on June 12<sup>th</sup> through the 14<sup>th</sup>, 2019 in Denver Colorado</li> <li>○ HSCN will be represented by the Director and the HSCN researcher, Carrie Oliveira</li> </ul> </li> </ul>	
<p>Adjournment</p> <p>Susan Young</p>	<p>Meeting adjourned at: 6:54 pm.</p>	<p>None</p>
<p>Next Meeting</p>	<p>Next Board Meeting will be the annual Strategic Planning Session to be held on <b>May 18th, 2019</b>  Location: <b>O'ahu Country Club.</b></p>	<p>Approved</p>

Please contact Brianne Atwood at 808-956-0545 or [batwood@hawaii.edu](mailto:batwood@hawaii.edu) for questions and additional information.

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