



**Hawai'i State Center for Nursing Advisory Board Meeting Minutes**

Tuesday, April 18th, 2023

Time: 5:30 -7:00 P.M.

Hawai'i State Center for Nursing Conference Room – C105 H  
Biomedical Sciences Building - 1960 East-West Rd, Honolulu, HI 96822

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**ATTENDANCE:**

Name	Present	Name	Present	Name	Present
Anne Scharnhorst, Chair	Yes	Doreen Nakamura, Member	No	Laura Reichhardt, Director HSCN	No
Bonnie Castonguay, Vice Chair	No	Arthur Sampaga Jr., Member	Yes	Katherine Finn Davis, Assoc. Director EBP	Yes
Linda Beechinor, Member	Yes	Julio Zamarripa, Member	No	Carrie Oliveira, Researcher, HSCN	Yes
Rhoberta Haley, Member	Yes	Voting Members present:	<b>6</b>	Liane Muraoka Hussey, Pgm Lead., HSCN	No
Gloria Fernandez, Member	Yes	Clementina Ceria-Ulep, Ex Officio	Yes	Brianne Kuwabara, Pgm Coord., HSCN	Yes
Rose Hata, Member	Yes		7	Amy Ono, Admin & Fiscal Supp., HSCN	No
Present total:					<b>10</b>

Members of the Hawaii State Center for Nursing Advisory Board participated in a hybrid meeting on Tuesday, April 18, 2023.

TOPIC	DISCUSSION	ACTION
Welcome: Call to Order Anne Scharnhorst Video Timestamp 0:00:00	Chair Anne Scharnhorst called the HSCN Advisory Board meeting to order at 5:36 P.M. The Chair provided a statement on public testimony and welcomed members and attendees to the meeting. <b>Roll Call:</b> A round-table roll call was taken for Advisory Board members and staff members present. A quorum was present for the meeting. No members of the general public were in attendance. Welcome and introductions concluded at 5:38 P.M.	None

TOPIC	DISCUSSION	ACTION
<p>Public Comment Video Timestamp 0:02:05</p>	<p>Board Chair Scharnhorst called for public testimony and read the Center’s public testimony statement.</p> <p><b>Public Testimony:</b> “Any interested person may submit testimony in writing to the Board on any agenda item by regular mail, email, or fax. An individual or representative wishing to testify in person should register prior to the start of the meeting. Testimony must be related to an item that is on the agenda, and such a person shall be required to identify the agenda item to be addressed by the testimony. Submit testimony by one of the following methods: Email to HSCFN@hawaii.edu, FAX to (808) 956-0547, mail to Hawaii State Center for Nursing Advisory Board 2528 McCarthy Mall Webster Hall 402 Honolulu, Hawai’i 96822. Each individual is allotted five minutes, or an amount of time otherwise designated by the Chairperson, to provide testimony to the Board.”</p> <p>No members of the public were present to provide oral testimony. The Board did not receive written testimony for any agenda item before the meeting.</p> <p><b>Agenda:</b> The Chair reviewed the planned agenda for the meeting.</p> <p>Anne Scharnhorst moved that the Policy Update agenda item be rescheduled to the next meeting due to Laura Reichhardt’s absence. Arthur Sampaga Jr. seconded the motion. The motion passed unanimously (Voting yes: Scharnhorst, Beechinor, Haley, Fernandez, Hata, Sampaga).</p> <p>The comment period concluded at 5:35 PM.</p>	<p>None</p>
<p>Nursing Research Carrie Oliveira Anne Scharnhorst Video Timestamp 0:03:52</p>	<p><b>Nursing Research</b></p> <p><b>Workforce Survey Update</b></p> <p>Carrie Oliveira provided an update on the workforce research survey. The update included information on the following:</p> <ul style="list-style-type: none"> <li>• <b>Fielding Update</b> <ul style="list-style-type: none"> <li>○ The Nursing Workforce Supply Survey is in the field and open.</li> <li>○ License renewals opened on April 17<sup>th</sup>, 2023.</li> <li>○ HSCN met with Lee Ann Teshima of the Board of Nursing and Shar Oshiro the previous week to discuss the implementation of the survey. <ul style="list-style-type: none"> <li>▪ License numbers will automatically appear in the My PVL portal</li> <li>▪ The survey link appears after payment processing.</li> <li>▪ A survey link is included in the payment receipt received from the Professional and Vocational Licensing Division (PVL).</li> </ul> </li> </ul> </li> </ul>	<p>None</p>

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	<ul style="list-style-type: none"> <li>▪ These features will ensure access to the survey.</li> <li>○ HSCN has expanded survey fielding beyond PVL license renewal. <ul style="list-style-type: none"> <li>▪ HSCN created a flyer and disseminated it to the Healthcare Association of Hawaii (HAH) and the Office of Health Care Assurance (OHCA) for electronic distribution to organization members and contacts. Printed copies of the flyer were offered to organizations.</li> <li>▪ HSCN will reach out to Chief Nursing Officers (CNOs) in the coming weeks.</li> <li>▪ The survey has been referred to as “the Hawaii Nursing Survey” in materials.</li> </ul> </li> <li>• <b>Survey Content Update</b> <ul style="list-style-type: none"> <li>○ COVID-19-related questions have been removed from the 2023 survey.</li> <li>○ Wellbeing questions have been retained and modified to include the frequency of events.</li> <li>○ A question has been added regarding shift length and safety.</li> <li>○ A question has been added to collect the type of practice for nurses licensed out of state.</li> <li>○ A question has been added to query respondents on what they would like employers to do.</li> </ul> </li> </ul> <p><b>Discussion on Recent Articles</b></p> <p>Anne Scharnhorst led a discussion on the recent articles. The discussion included the following articles (* note for full articles, please see the agenda packet).</p> <p>The articles highlight data on nurses’ feelings of wellness in their jobs and relate to the Advisory Board’s strategic focus on wellness as a factor for recruitment and retention.</p> <ul style="list-style-type: none"> <li>▪ American Nurses Foundation. (2023). <i>Three-Year Annual Assessment Survey: Nurses Need Increased Support from their Employer</i> (Pulse on the Nation’s Nurses Survey Series). <a href="https://www.nursingworld.org/~48fb88/contentassets/23d4f79cea6b4f67ae24714de11783e9/anf-impact-assessment-third-year_v5.pdf">https://www.nursingworld.org/~48fb88/contentassets/23d4f79cea6b4f67ae24714de11783e9/anf-impact-assessment-third-year_v5.pdf</a></li> <li>▪ <i>How Inadequate Hospital Staffing Continues to Burn Out Nurses and Threaten Patients</i>. (2023, January 9). Penn LDI. <a href="https://ldi.upenn.edu/our-work/research-updates/how-inadequate-hospital-staffing-continues-to-burn-out-nurses-and-threaten-patients/">https://ldi.upenn.edu/our-work/research-updates/how-inadequate-hospital-staffing-continues-to-burn-out-nurses-and-threaten-patients/</a></li> <li>▪ Martin, B., Kaminski-Ozturk, N., O’Hara, C., &amp; Smiley, R. (2023). Examining the Impact of the COVID-19 Pandemic on Burnout and Stress Among U.S. Nurses. <i>Journal of Nursing Regulation, 14</i>(1), 4–12. <a href="https://doi.org/10.1016/S2155-8256(23)00063-7">https://doi.org/10.1016/S2155-8256(23)00063-7</a></li> <li>▪ Smiley, R. A., Allgeyer, R. L., Shobo, Y., Lyons, K. C., Letourneau, R., Zhong, E., Kaminski-Ozturk, N., &amp; Alexander, M. (2023). The 2022 National Nursing Workforce Survey. <i>Journal of Nursing Regulation, 14</i>(1, Supplement 2), S1–S90. <a href="https://doi.org/10.1016/S2155-8256(23)00047-9">https://doi.org/10.1016/S2155-8256(23)00047-9</a></li> </ul> <p>The discussion focused on wellness, retention, and the intent to leave and findings related to travel</p>	

TOPIC	DISCUSSION	ACTION
	<p>nurses as well as the continued need for HSCN to address these issues as part of the strategic initiative.</p> <p>The nursing research session concluded at 6:40 P.M.</p>	
<p>Policy Update Laura Reichhardt (Absent)</p>	<p>The policy update was deferred by a motion and will be undertaken at the next scheduled meeting.</p>	<p>None</p>
<p>Advisory Board Planning Anne Scharnhorst Video Timestamp 1:06:46</p>	<p>Anne Scharnhorst led a discussion on the Advisory Board’s strategic planning and the upcoming strategic planning session scheduled to be held on August 12<sup>th</sup>, 2023. A summary of the discussion is included herein.</p> <p><b>Strategic Planning</b></p> <p>The chair shared the recommendation from the Director that the board strategic planning session does not undertake professional development as part of the upcoming session and recommends a facilitated review and discussion to identify priorities. In addition, HSCN recommends bringing the facilitator back for the November meeting. Anne Scharnhorst asked members for feedback on the meeting plan and the use of a professional facilitator.</p> <p>The chair and members present agreed with the proposed plan for a facilitated priority-setting discussion in lieu of professional development with a show of hands.</p> <p>The Advisory Board planning session concluded at 6:45 PM.</p>	<p>None</p>
<p>National Forum Conference Anne Scharnhorst Video Timestamp 1:11:37</p>	<p>Laura Reichhardt provided announcements to the board on upcoming topics. A summary of the announcements is included below.</p> <p><b>National Forum of State Workforce Centers 2023 Conference</b></p> <ul style="list-style-type: none"> <li>• Event Title: National Forum of State Nursing Workforce Centers 2023 Annual Conference: “Imagining, Innovating and Transforming the National Nursing Workforce.”</li> <li>• To be held on June 12-14, 2023, at the Ritz-Carlton Pentagon City, Arlington VA.</li> <li>• HSCN staff members Katherine Finn Davis and Carrie Olivera will be attending the conference.</li> <li>• The HSCN is able to cover the conference for one board member. Interested members were encouraged to contact Laura Reichhardt.</li> </ul>	<p>None</p>

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	<ul style="list-style-type: none"> <li>Linda Beechinor noted that Hawai'i-ANA will have 3 representatives present at the ANA's annual membership conference to be held during the same dates in Washington, which may present an opportunity for additional lodging support.</li> </ul> <p>The National Forum session concluded at 6:49 PM.</p>	
<p>Adjournment</p> <p>Anne Scharnhorst</p> <p>Video Timestamp</p> <p>1:14.48</p>	<p>Anne Scharnhorst asked if attendees had any questions prior to adjournment.</p> <p>Brianne Kuwabara asked attendees for feedback on a venue for the upcoming strategic planning session. Attendees indicated that the acoustics at last year's location made hearing difficult. Rhobertha Haley offered Chaminade University as a location for the event.</p> <p>The meeting was adjourned by Chair Anne Scharnhorst at 6:58 PM.</p>	

Next Meeting

The next Board Meeting will be held on May 16<sup>th</sup>, 2023. Location: HSCN Conference Room with a teleconference attendance option where permitted by Sunshine Laws.

The [April 18, 2023, HSCN Advisory Board meeting recording](#) may be viewed on the HSCN Youtube channel or accessed through the HSCN Advisory Board webpage.

Please contact Brianne Atwood Kuwabara at 808-956-0545 or [batwood@hawaii.edu](mailto:batwood@hawaii.edu) for questions and additional information.